

**MINUTES OF REGULAR SESSION  
HIGHLAND CITY COUNCIL  
MONDAY, JUNE 17, 2024**

Mayor Hemann called the Regular Session to order at 6:30pm at the Highland Area Senior Center. Council members Sloan, Bellm, and Napper were present. Councilman Frey was absent. Others in attendance were City Manager Conrad, City Attorney Kathryn Warren, Directors Gillespie, Imming, Ohren, and Rosen, Lt. Feeney, Coordinator Hubbard, Patrolman Flake, Easton Rosen, Deputy City Clerk Hediger, City Clerk Bellm, and 3 citizens.

**MINUTES**

Councilwoman Bellm made a motion to approve the minutes of the May 20, 2024 Regular Session as attached. Motion seconded by Councilwoman Sloan. Roll Call Vote: Councilmembers Sloan, Bellm and Napper voted aye, none nay. Motion carried.

**PUBLIC FORUM**

Citizens' Requests and Comments:

*Madison County Fair – Special Event Application* – Mayor Hemann stated Dave Ammann, who was to represent the board, could not be here tonight. City Manager Conrad stated the only outstanding issue on the application was how many police they want from us and how many from Madison County Sheriff's Dept. Lt. Feeney reported, we will cover it with two officers; Madison County Sheriff's Department will have three. That is the plan for now. Councilwoman Sloan made a motion to approve the special event application for the Madison County Fair, to be held July 23-28, 2024 as attached. Motion seconded by Councilwoman Bellm. Roll Call Vote: Councilmembers Sloan, Bellm and Napper voted aye, none nay. Motion carried.

Cindy Giger and Emily Giger were present. Cindy Giger stated she has heard that Madison County Fair is going to eliminate the Special Needs Awareness Day. I think it was a wonderful event for these people and allowed them to interact and socialize. I hate to see it not happen. If KCs are not willing to sponsor it, can we find someone else. John Kapp, KC Member, stated they are having something for these kids in the dance hall on Wednesday. Ms. Giger expressed they relate so well with the rides and games. I hate to see that not happening. John Kapp responded they will have fried chicken at the dance hall, Kevin Heim playing in the hall, and games. Mayor Hemann stated we do not have any control over that. City Manager Conrad provided Ms. Giger with contact information for the Knights of Columbus.

John Kapp stated the last couple of years we had all this chicken fried up for people. Because it was so hot, people were not showing up. Now we will have something in the dance hall. Mayor Hemann asked John to reiterate to the KCs how important it was. Mr. Kapp reported Schweizerfest was wonderful. Also, he reported the KCs will not be doing their Chicken Stand at the Madison County Fair, so that stand will be empty this year. Councilwoman Bellm noted it is the end of a tradition. Mr. Kapp recalled how Councilwoman Bellm mentioned, at the last meeting, how beautiful Silver Lake Park looked. He agreed it does, as does all the parks. They all look so good!

Requests of Council:

Nothing to report or comment on.

Staff Reports:

City Manager Chris Conrad reported two large Ash trees up on the square have sustained considerable damage from the Emerald Ash Bore disease and will need to come down. We are working with electric department's tree trimming crew to coordinate that. We have been treating them and watching them for several years now. It is time; before someone gets hurt, we want to take care of it. Director Rosen pointed out the federal parks department took the ones down on the St. Louis downtown riverfront as soon as the Emerald Ash Bore struck them. Councilwoman Bellm asked if there is anything we can do with the tree trunks. Director Rosen stated the girth is not there.

City Manager Conrad reported that as Korte-Luitjohan was doing work in Council Chambers, they discovered the one main support beam has severe terminate damage. We are going to have a structural engineer come in and see what can be done with it. This is the beam closest to the front door, which we replaced. We spray pretty regularly at all the buildings; however, they got at this one. You could not see anything until you got up there and the beam was exposed.

Both 6<sup>th</sup> Street Reconstruction Project and the street resurfacing projects got started today. They removed the surfaces from Pine Street to Olive Street today. Tomorrow, they begin removing the surface of Cypress Street. They will then do Pine and Laurel Streets as well. We are going to see a lot of road projects in the next couple of months.

A reminder to the council that, long-time employee Tony Gaffner is retiring next Friday. We are very happy for this long-term employee to be able to retire in good health.

**NEW BUSINESS**

Approve Mayor's Reappointments of Shawn Voegelé, Sharon Rinderer, and Amy Kloss to The Library Board of Trustees – Councilwoman Bellm made a motion to approve the mayor's reappointments of Shawn Voegelé, Sharon Rinderer, and Amy Kloss to The Library Board of Trustees for additional three-year terms, to expire June 30, 2027 as attached. Motion seconded by Councilwoman Sloan. Roll Call Vote: Councilmembers Sloan, Bellm and Napper voted aye, none nay. Motion carried.

Approve Mayor's Reappointments of Larry Brammer and Kurt Vonder Haar, to the Tree Commission – Councilwoman Sloan made a motion to approve the mayor's reappointments of Larry Brammer and Kurt Vonder Haar, to the Tree Commission for additional three-year terms, to expire July 2027 as attached. Motion seconded by Councilman Napper. Roll Call Vote: Councilmembers Sloan, Bellm and Napper voted aye, none nay. Motion carried.

Bill #24-71/ORDINANCE Approving and Authorizing the City Manager to Execute an Economic Development Agreement Pursuant to 65 ILCS 5/8-1-2.5, With Fertil-Lawn Inc. D/B/A Diversified Services, For 904 Beech Street, Highland, Illinois – Councilwoman Bellm made a motion to approve Bill #24-71/Ordinance #3343 approving and authorizing the City Manager to execute an economic development agreement pursuant to 65 ILCS 5/8-1-2.5, with Fertil-Lawn Inc. d/b/a Diversified Services, for 904 Beech Street, Highland, Illinois as attached. Motion seconded by Councilman Napper. Mayor Hemann noted he talked to Ken Koeltner today. While he could not be here tonight, he said Mallord could answer any questions. It is pretty standard agreement. Roll Call Vote: Councilmembers Sloan, Bellm and Napper voted aye, none nay. Motion carried.

Bill #24-72/RESOLUTION Approving an Intergovernmental Agreement Between the City of Highland and the Madison County Community Development for Payment of Utility Services Provided by City Under the Low Income Home Energy Assistance Program – Councilwoman Sloan made a motion to approve Bill #24-72/Resolution #24-06-3114 approving an intergovernmental agreement between the City of Highland and the Madison County Community Development for payment of utility services provided by City under the Low Income Home Energy Assistance Program as attached. Motion seconded by Councilman Napper. Roll Call Vote: Councilmembers Sloan, Bellm and Napper voted aye, none nay. Motion carried.

Bill #24-73/RESOLUTION Authorizing the Sole Source Purchase of One Supercontroller FTTX –D, From Great Lakes Data System for \$47,200.00, and Waiving Customary Bidding Procedures - Councilwoman Bellm made a motion to approve Bill #24-73/Resolution #24-06-3115 authorizing the Sole Source Purchase of one Supercontroller FTTX –D, from Great Lakes Data System for \$47,200.00, and waiving Customary Bidding Procedure as attached. Motion seconded by Councilwoman Sloan. Roll Call Vote: Councilmembers Sloan, Bellm and Napper voted aye, none nay. Mayor Hemann voted aye. Motion carried.

Bill #24-74/RESOLUTION Authorizing the Sole Source Purchase of One 100-05770 E7-2 XG1601 XGS-PON Card, From Calix for \$24,016.55, and Waiving Customary Bidding Procedures – Councilwoman Sloan made a motion to approve Bill #24-74/Resolution #24-06-3116 authorizing the Sole Source Purchase of one 100-05770 E7-2 XG1601 XGS-PON Card, from Calix for \$24,016.55, and waiving Customary Bidding Procedures as attached. Motion seconded by Councilman Napper. Roll Call Vote: Councilmembers Sloan, Bellm and Napper voted aye, none nay. Mayor Hemann voted aye. Motion carried.

Bill #24-75/RESOLUTION Authorizing Sole Source Purchase of Services from Tantalus Systems, Inc. for Annual Maintenance and Technical Support – Councilwoman Bellm made a motion to approve Bill #24-75/Resolution #24-06-3117 authorizing Sole Source Purchase of Services from Tantalus Systems, Inc. for annual maintenance and technical support as attached. Motion seconded by Councilwoman Sloan. Roll Call Vote: Councilmembers Sloan, Bellm and Napper voted aye, none nay. Mayor Hemann voted aye. Motion carried.

Bill #24-76/RESOLUTION Authorizing the Sole Source Purchase of Flooring for the Men's and Women's Locker Rooms at Korte Rec Center from Archway Industrial Coatings, Inc. for \$25,800.00 and Waiving Customary Bidding Procedures – Councilwoman Sloan made a motion to approve Bill #24-76/Resolution #24-06-3118 authorizing the Sole Source Purchase of flooring for the men's and women's locker rooms at Korte Rec Center from Archway Industrial Coatings, Inc. for \$25,800.00 and waiving Customary Bidding Procedures as attached. Motion seconded by Councilman Napper. Councilwoman Bellm stated it is my understanding was there was only one bid. Director Rosen reported we went out for bid last fall, so that we could budget appropriately. There was only one bid. Roll Call Vote: Councilmembers Sloan, Bellm and Napper voted aye, none nay. Mayor Hemann voted aye. Motion carried.

Bill #24-77/RESOLUTION Approving Change Orders Eighteen Through Twenty-Two, for The Highland City Hall Renovation and Construction Project – Councilwoman Bellm made a motion to approve Bill #24-77/Resolution #24-06-3119 approving Change Orders Eighteen through Twenty-Two, for the Highland City Hall Renovation and Construction Project as attached. Motion seconded by Councilwoman Sloan. Mayor Hemann noted, obviously, there will be more. Roll Call Vote: Councilmembers Sloan, Bellm and Napper voted aye, none nay. Motion carried.

Approve Notice of Municipal Letting, Bid # PW-06-24, for Water Treatment Plant Asphalt Parking and Drive Replacement – Councilwoman Sloan made a motion to approve Notice of Municipal Letting, Bid # PW-06-24, for Water Treatment Plant Asphalt Parking and Drive Replacement as attached. Motion seconded by Councilwoman Bellm. Roll Call Vote: Councilmembers Sloan, Bellm and Napper voted aye, none nay. Motion carried.

Approve Notice of Municipal Letting, Bid # E-07-24, for Purchase of One 500 kVa, 120/208V 3-Phase Pad-Mount Transformer – Councilwoman Bellm made a motion to approve Notice of Municipal Letting, Bid # E-07-24, for purchase of one 500 kVa, 120/208V 3-Phase Pad-Mount Transformer as attached. Motion seconded by Councilman Napper. Roll Call Vote: Councilmembers Sloan, Bellm and Napper voted aye, none nay. Motion carried.

## **REPORTS**

Accepting Expenditures Report #1268 for June 1, 2024 through June 14, 2024 – Councilwoman Sloan made a motion to accepting Expenditures Report #1268 for June 1, 2024 through June 14, 2024 as attached. Motion seconded by Councilwoman Bellm. Roll Call Vote: Councilmembers Sloan, Bellm and Napper voted aye, none nay. Motion carried.

Councilwoman Bellm made a motion to adjourn. Motion seconded by Councilman Napper. Roll Call Vote: Councilmembers Sloan, Bellm and Napper voted aye, none nay. Motion carried. Meeting adjourned at 6:56pm.

Kevin B. Hemann, Mayor

Barbara Bellm, City Clerk